

Delegated Authority to Approve Transactions -- Academic Affairs

10/07/16

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- * Higher level of authority required for 1) transactions involving the unit head and 2) personnel actions for direct reports to the unit head
- * The EVC must approve Dean travel and entertainment
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- * NDA = No Delegated Authority

<i>Delegated to Position</i>	<i>Scope of Authority</i>	<i>Incumbent</i>	<i>Entertainment</i>	<i>Travel</i>	<i>Memberships</i>	<i>Funded Staff Transactions</i>	<i>Honoraria</i>
<u>Academic Affairs</u>							
Executive Vice Chancellor	All units reporting to EVC	David Marshall	no limit deans & exceptions included	no limit deans & exceptions included	no limit	All	no limit
Executive Director	All units reporting to EVC - delegated backup in EVC absences	Lisa Sedgwick	no limit deans & exceptions included	no limit deans & exceptions included	no limit	All	no limit
<u>Academic Personnel</u>							
Associate Vice Chancellor	n/a	Allison Butler	NDA	NDA	NDA	NDA	NDA
<u>Academic Program Review</u>							
Director	Academic Program Review	Maria Mahoney	within policy	within policy	NDA	NDA	NDA
<u>Arts and Lectures</u>							
Executive Director	Arts and Lectures	Celesta M. Billeci	within policy	within policy	NDA	NDA	NDA
<u>Center for Bioengineering</u>							
Director	All units reporting to Bioengineering	Samir Mitragotri	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Principal Investigators	Respective research projects		within policy	within policy domestic: all funds foreign: research funds	NDA	NDA	NDA
<u>Bren School of Environmental Science & Management</u>							
Dean	All units in Bren School	Steve Gaines	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Academic Programs	All units in Bren School	Satie Airame	up to \$2,000 within policy	up to \$2,500 within policy	NDA	NDA	NDA
<u>College of Creative Studies</u>							
Dean	College of Creative Studies	Kathy Foltz Interim Dean	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000

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<u>College of Engineering</u>							
Dean	All units in Engineering	Rod Alferness	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Associate Dean, Academic Personnel	All units in Engineering	Robert McMecking	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
Associate Dean, Professional Programs	All units in Engineering	Bob York	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
Associate Dean, Undergraduate Studies	All units in Engineering	Glenn Beltz	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Budget & Administration	All units in Engineering	Juli Pippin	up to \$2,000 within policy	up to \$2,500 within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Department Chairs, Vice Chairs & Directors	Respective units		within policy	within policy domestic: all funds foreign: research funds	up to \$1,000 on research funds only	NDA	up to \$2,000
<u>College of Letters & Science</u>							
Executive Dean	All units in L&S	Pierre Wiltzius	within policy deans excluded	within policy deans excluded	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean	All units in L&S	Barbara Gilkes	up to \$3,000 within policy deans excluded	up to \$3,000 within policy deans excluded	up to \$1,000	NDA	NDA
Dean, Humanities & Fine Arts	All units in HUFA	John Majewski	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Dean, Mathematical, Life & Physical Sciences	All units in MLPS	Pierre Wiltzius	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Dean, Social Sciences	All units in SS	Leila Rupp Interim Dean	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Dean, Undergraduate Education	L&S Undergraduate Education	Linda Adler-Kassner Interim Co-Dean	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Dean, Undergraduate Education	L&S Undergraduate Education	Jeffrey Stopple Interim Co-Dean	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Department Chairs, Vice Chairs & Directors	Respective Units		within policy	within policy domestic: all funds	up to \$1,000 on research	NDA	up to \$2,000

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<u>Education Partnerships</u>							
Executive Director	Education Partnerships	Mario Castellanos	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Enterprise Technology Services</u>							
Associate Vice Chancellor for IT and Chief Information Officer	All units in ETS	Mathew Hall	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$2,000
Director, Business Operations & Planning	Units under ETS	Elise Meyer	NDA	up to \$2,000 within policy	NDA	All but MSP <i>(see notes)</i>	NDA
<u>Equal Opportunity & Sexual Harassment/Title IX</u>							
Director	Equal Opportunity & Discrimination Prevention	Ricardo Alcaino	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Director	Sexual Harassment/Title IX	Ariana Alvarez	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Extension</u>							
Dean	Extension	Michael Brown	within policy	within policy	up to \$2,000	All but MSP <i>(see notes)</i>	up to \$4,000
<u>Gevirtz Graduate School of Education</u>							
Dean	All units in GGSE	Jeffrey Milem	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean	All units in GGSE	Dorothy Satomi	up to \$2,000 within policy	up to \$2,500 within policy	up to \$1,000	NDA	up to \$2,000
Department Chairs	Respective Units		within policy	within policy domestic: all funds foreign: research funds	up to \$1,000 on research funds only	NDA	up to \$2,000
<u>Graduate Division</u>							
Dean	Graduate Division	Carol Genetti	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000

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<u>Institute for Collaborative Biotechnologies</u>							
Co-Director	All units reporting to ICB	Bradley Chmelka	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Co-Director	All units reporting to ICB	Scott Grafton	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Kavli Institute for Theoretical Physics</u>							
Director	Kavli Institute for Theoretical Physics	Lars Bildsten	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Library</u>							
Librarian	All units in the Library	Denise Stephens	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
<u>Office of Undergraduate Education</u>							
Associate Vice Chancellor	All units in Office of Undergraduate Education	Vacant	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Executive Director	Office of Undergraduate Education & Instructional Development	Carol Parsons	NDA	NDA	NDA	All but MSP <i>(see notes)</i>	NDA
Director, Summer Sessions	Summer Sessions	James Ford Acting Director	within policy	within policy	up to \$2,000	All but MSP <i>(see notes)</i>	up to \$4,000
Executive Director, Instructional Development	Instructional Development	George Michaels	within policy	within policy	up to \$2,000	NDA	NDA
Campus Director	Education Abroad Program	Juan Campo Francisco Lomeli Interim Director (Fall 2016)	within policy	within policy	up to \$2,000	All but MSP <i>(see notes)</i>	up to \$4,000
<u>Ombuds</u>							
Ombuds	Office of the Ombuds	Caroline Adams	NDA	within policy	NDA	NDA	NDA