

UC Santa Barbara
Policies

Policy 2000

Issuing Unit: Administrative Services

Date: September 1, 1992

ADMINISTRATIVE COMMITTEES AND ADVISORY BOARDS

I. POLICY:

Administrative Committees and Advisory Boards serve to provide administrators with an important avenue for receiving counsel on the effectiveness of services and/or responses to issues. They also serve as essential forums within the established organizational setting for administrators to discuss proposed changes and ramifications of impending actions.

Advisory in nature, Administrative Committees and Advisory Boards will report to and make recommendations to an administrator designated at the creation of the committee. Created to enhance University operations, committees/boards do not replace, but augment and work in conjunction with established lines of responsibilities for operations.

The membership of Administrative Committees and Advisory Boards is to be diverse and representative of the campus population. Appointments will be based on expertise, expressed interest, and the nature of the charge of the committee/board.

II. PROCEDURE:

The attachments illustrate the procedure for collectively assembling Administrative Committees and Advisory Boards annually. The same procedure is followed to assemble an individual committee/board during the course of the year, with the exception that the Chancellor, or Vice Chancellors, may directly seek and receive nominations from the Academic Senate, the Chancellor's Staff Advisory Council, staff-at-large, Associated Students, and the Graduate Student Association.

III. ATTACHMENTS (Diagrams):

- A. Committee Review and Membership Invitation
- B. Response to Membership Invitation and Membership Selection/
Appointment

Please direct questions about these policies to Meta.Clow@vadmin.ucsb.edu. For questions or comments regarding the format of the above information, please contact webcontact@ucsbuxa.ucsb.edu.

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