

UC Santa Barbara
Policies
Issuing Unit: Chancellor's Office

Policy 2030
Date: January 1, 1986

SUBMISSION OF REGENTS' ITEMS

I. REFERENCE:

Instructions on Preparation of Material for Board and Committee Meetings of The Regents of the University of California, distributed by the Office of the Assistant Vice President, Coordination and Review, December 1, 1971.

II. POLICY:

Items for information or items which require action by The Regents may be submitted for inclusion on The Regents' agenda only by individual Regents or by the President of the University. All items pertaining to the Santa Barbara Campus will be submitted to the President by the Chancellor.

- A. Santa Barbara campus items may originate on the campus at any level, provided that they have been reviewed by and coordinated with the appropriate campus offices (department chairpersons, dean/provost, administrative officer, vice chancellor), as well as the Office of the Assistant Chancellor, Budget & Planning, and that they receive the approval of the Chancellor. Items which do not receive the necessary review and coordination will not be considered for submission to The Regents.
- B. Because of timing considerations, campus items must be fully coordinated, reviewed and submitted to the Chancellor at least six weeks prior to The Regents' meeting at which they will be considered. The standard format which is required by the Secretary of The Regents consists of an initial statement of recommendation, followed by sufficient background information to anticipate any pertinent questions which might be raised regarding the recommendation.
- C. The Chancellor forwards campus items directly to the President or line representative; the President submits the item to The Regents for their consideration.

Please direct questions about these policies to Meta.Clow@vadmin.ucsb.edu. For questions or comments regarding the format of the above information, please contact webcontact@ucsbuxa.ucsb.edu.

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