FACILITY SCHEDULING
DURING THE SUMMER MONTHS

I. REFERENCES
   A. UCSB Policies Manual, Policy 5548, Facility Scheduling during
      the Regular Academic Year and Break Periods.
   B. University of California Policies Applying to Campus
      Activities, Organizations, and Students.

II. POLICY

This policy establishes a unified scheduling process for the summer
months for all UCSB facilities by instituting a campus-wide calendar
and by clarifying scheduling priorities and processes. All summer
scheduling will be coordinated by the Activities Planning Center in
accordance with the guidelines below. These will be monitored by the
Summer Conferences & Program Committee.

A. Definitions:
   1. All definitions found in Section II A. of Policy 5548 also
      apply to this policy.
   2. Conference/Conference Program: Any activity (exclusive of
      ongoing summer classes, Student Parent Orientation/Student
      Affirmative Action programs or extension programs) that
      make use of campus facilities for more than one day in
      succession.

B. Priority for Use of UCSB Facilities, Summer Months
   1. Summer Session (classrooms, assembly rooms, theaters,
      athletic facilities, excluding the Events Center and
      Harder Stadium).
   2. Student Parent Orientation/Student Affirmative Action
      Programs (all facilities).
   3. UCSB Extension for classes with credit (same facilities as
      listed in #1) and study, tutoring and review sessions
      directly related to "1" above; also programs sponsored by
      the Academic Skills Center or an academic department (same
      facilities as listed in #1).
   4. UCSB Alumni events and programs (all facilities).
   5. Academically-related programs in classrooms and assembly
      rooms.
   6. Extracurricular programs and conferences in all facilities
      as determined by the Summer Programs Committee.
7. Academically-related and co-curricular programs in all facilities.

For questions or comments regarding the format of the above information, please contact webcontact@ucsbuxa.ucsb.edu.

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