

UC Santa Barbara
Policies
Issuing Unit: Administrative Services

Attachment 7040 A
Date: March 1, 1978

NOTIFICATION OF JUDICIAL ORDER OR SUBPOENA

To:

From:

(Office)

This is to notify you that on _____
a judicial order or a subpoena was received requesting access to your
records on or before

.

date

In compliance with this order, such records shall be released no later
than

.

date

Date:

By:

This form is to be completed in duplicate with a copy retained for the
student's/employee's file. A reasonable effort shall be made to notify
the student/employee in advance of the records being released.

Please direct questions about these policies to Meta.Clow@vadmin.ucsb.edu. For questions or
comments regarding the format of the above information, please contact
webcontact@ucsbuxa.ucsb.edu.

Return to the [UCSB home page](#).

Last Modified By: EBH, 7/09/98