

UC Santa Barbara
Policies
Issuing Unit: Student Affairs

Policy 4475

Date: February 1, 1985

PAYROLL ADVANCES TO STUDENT EMPLOYED
UNDER SUMMER WORK-STUDY

I. REFERENCES:

None.

II. POLICY:

Students employed under the Summer Work-Study Program may receive payroll advances on their monthly salary in an amount not to exceed 80 percent of the salary earned at the time of the request.

Advances are granted only when all other means of emergency funding have been exhausted, including authorized advances on other forms of financial aid.

Advances are limited to the Summer Work-Study Program; advances are limited to one per Summer.

Work-Study Payroll advances are granted only to students who present to Student Financial Services written verification, signed by the student's supervisor, of the total hours worked up to the day of the request in the month in which the request is made. Checks will be available at the Cashier's Office between 3 and 4 p.m. on the day following the student's request.

Please direct questions about these policies to Meta.Clow@vcsadmin.ucsb.edu. For questions or comments regarding the format of the above information, please contact webcontact@ucsbuxa.ucsb.edu.

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