

**Delegated Authority to Approve Transactions -- Academic Affairs**

REVISION: 7/29/2019

**NOTES:**

- \* Higher level of authority required for (1) transactions involving the unit head and (2) personnel actions for direct reports to the unit head.
- \* The EVC must approve Dean travel and entertainment.
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- \* NDA = No Delegated Authority.

<i>Delegated to Position</i>	<i>Scope of Authority</i>	<i>Incumbent</i>	<i>Entertainment</i>	<i>Travel</i>	<i>Memberships</i>	<i>Funded Staff Transactions</i>	<i>Honoraria</i>
<b><u>Academic Affairs</u></b>							
Executive Vice Chancellor	All units reporting to EVC	David Marshall	no limit deans & exceptions included	no limit deans & exceptions included	no limit	All	no limit
Executive Director	All units reporting to EVC - delegated backup in EVC absences	Juli Pippin	no limit deans & exceptions included	no limit deans & exceptions included	no limit	All	no limit
Director, Academic Administration	All units reporting to EVC	Christian Villasenor	NDA	NDA	NDA	All but MSP <i>(see notes)</i>	NDA
<b><u>Academic Personnel</u></b>							
Associate Vice Chancellor	n/a	Alison Butler	NDA	NDA	NDA	NDA	NDA
<b><u>Academic Program Review</u></b>							
Director	Academic Program Review	Amanda Brey	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<b><u>Arts and Lectures</u></b>							
Executive Director	Arts and Lectures	Celesta M. Billeci	within policy	within policy	NDA	NDA	NDA
<b><u>Center for Bioengineering</u></b>							
Director	All units reporting to Bioengineering	Beth Pruitt	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Principal Investigators	Respective research projects		within policy	within policy domestic: all funds foreign: research funds	NDA	NDA	NDA
<b><u>Bren School of Environmental Science &amp; Management</u></b>							
Dean	All units in Bren School	Steve Gaines	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Academic Programs	All units in Bren School	Satie Airame	up to \$2,000 within policy	up to \$2,500 within policy	NDA	NDA	NDA
Associate Dean	All units in Bren School	Bruce Kendall	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000

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<b><u>College of Creative Studies</u></b>							
Dean	College of Creative Studies	Bruce Tiffney Interim Dean	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean	College of Creative Studies	Lynn Clark	up to \$2,000 within policy	up to \$2,500 within policy	NDA	NDA	NDA
<b><u>College of Engineering</u></b>							
Dean	All units in Engineering	Rod Alferness	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Associate Dean, Academic Personnel	All units in Engineering	Robert McMeeking	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
Associate Dean, Professional Programs	All units in Engineering	TBD	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
Associate Dean, Undergraduate Studies	All units in Engineering	Glenn Beltz	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Budget & Administration	All units in Engineering	Joni Glenn	up to \$2,000 within policy	up to \$2,500 within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Department Chairs, Vice Chairs, and Directors	Respective units		within policy	within policy domestic: all funds foreign: research funds	up to \$1,000 on research funds only	NDA	up to \$2,000
<b><u>College of Letters &amp; Science</u></b>							
Executive Dean, College of Letters and Science	All units in L&S	Pierre Wiltzius	within policy deans excluded	within policy deans excluded	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, College of Letters and Science	All units in L&S	Barbara Gilkes	up to \$3,000 within policy deans excluded	up to \$3,000 within policy deans excluded	up to \$1,000	NDA	NDA
Dean, Humanities & Fine Arts	All units in HFA	John Majewski	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Humanities & Fine Arts	All units in HFA	Tracy Adams	NDA	NDA	NDA	All but MSP <i>(see notes)</i>	NDA
Dean, Mathematical, Life, and Physical Sciences	All units in MLPS	Pierre Wiltzius	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Mathematical, Life, and Physical Sciences	All units in MLPS	Dorothy Satomi	NDA	NDA	NDA	All but MSP <i>(see notes)</i>	NDA

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Dean, Social Sciences	All units in SS	Charles Hale	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Social Sciences	All units in SS	Tilly Govender	NDA	NDA	NDA	All but MSP <i>(see notes)</i>	NDA
Associate Dean, Undergraduate Education	L&S Undergraduate Education	Linda Adler-Kassner	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Dean, Undergraduate Education	L&S Undergraduate Education	Jeffrey Stopple	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Department Chairs, Vice Chairs, and Directors	Respective Units		within policy	within policy domestic: all funds foreign: research funds	up to \$1,000 on research funds only	NDA	up to \$2,000
<b><u>Education Partnerships</u></b>							
Executive Director	Education Partnerships	Mario Castellanos	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<b><u>Enterprise Technology Services</u></b>							
Associate Vice Chancellor for IT and Chief Information Officer	All units in ETS	Matthew Hall	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$2,000
Director, Business Operations & Planning	Units under ETS	Elise Meyer	NDA	up to \$2,000 within policy	NDA	All but MSP <i>(see notes)</i>	NDA
<b><u>Equal Opportunity &amp; Sexual Harassment/Title IX</u></b>							
Director	Equal Opportunity & Discrimination Prevention	Ricardo Alcaino	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Director & Title IX Officer	Title IX & Sexual Harassment Policy Compliance	Ariana Alvarez	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<b><u>Extension</u></b>							
Dean	Professional and Continuing Education	Robert York	within policy	within policy	up to \$2,000	All but MSP <i>(see notes)</i>	up to \$4,000
<b><u>Gevirtz Graduate School of Education</u></b>							
Dean	All units in GGSE	Jeffrey Milem	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000

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Assistant Dean	All units in GGSE	Briana Villaseñor	up to \$2,000 within policy	up to \$2,500 within policy	up to \$1,000	NDA	up to \$2,000
Department Chairs	Respective Units		within policy	within policy domestic: all funds foreign: research funds	up to \$1,000 on research funds only	NDA	up to \$2,000
<b><u>Graduate Division</u></b>							
Dean	Graduate Division	Carol Genetti	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<b><u>Institute for Collaborative Biotechnologies</u></b>							
Co-Director	All units reporting to ICB	Bradley Chmelka	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Co-Director	All units reporting to ICB	Scott Grafton	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<b><u>Kavli Institute for Theoretical Physics</u></b>							
Director	Kavli Institute for Theoretical Physics	Lars Bildsten	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<b><u>Library</u></b>							
Librarian	All units in the Library	Kristin Antelman	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
<b><u>Office of Undergraduate Education</u></b>							
Associate Vice Chancellor	All units in Office of Undergraduate Education	Jeffrey Stoppel	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Executive Director	Office of Undergraduate Education & Instructional Development	Carol Parsons	NDA	NDA	NDA	All but MSP <i>(see notes)</i>	NDA
Director, Summer Sessions	Summer Sessions	TBD	within policy	within policy	up to \$2,000	All but MSP <i>(see notes)</i>	up to \$4,000
Executive Director, Instructional Development	Instructional Development	George Michaels	within policy	within policy	up to \$2,000	NDA	NDA
Campus Director	Education Abroad Program	Juan Campo	within policy	within policy	up to \$2,000	All but MSP <i>(see notes)</i>	up to \$4,000
<b><u>Ombuds</u></b>							
Ombuds	Office of the Ombuds	Caroline Adams	NDA	within policy	NDA	NDA	NDA