

Delegated Authority to Approve Transactions -- Academic Affairs

Updated: 8/31/2022

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- * The EVC must approve Dean travel and entertainment.
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- * Under the MSP program, the EVC holds final authority on MSP actions.
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<i>Delegated to Position</i>	<i>Scope of Authority</i>	<i>Incumbent</i>	<i>Entertainment</i>	<i>Travel</i>	<i>Memberships</i>	<i>Funded Staff Transactions</i>	<i>Honoraria</i>
<u>Academic Affairs</u>							
Executive Vice Chancellor	All units reporting to EVC	David Marshall	no limit deans & exceptions included	no limit deans & exceptions included	no limit	All	no limit
Executive Director	All units reporting to EVC - delegated backup in EVC absences	Christian Villaseñor	no limit deans & exceptions included	no limit deans & exceptions included	no limit	All	no limit
Director of Finance and Administration, Academic Affairs	All units reporting to EVC	Dorothy Satomi	up to \$3,000 within policy	up to \$3,000 within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Academic Personnel</u>							
Associate Vice Chancellor	Office of Academic Personnel	Dana Mastro	NDA	NDA	NDA	NDA	NDA
<u>Academic Program Review</u>							
Director	Academic Program Review	Amanda Brey	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Arts and Lectures</u>							
Executive Director	Arts and Lectures	Celesta M. Billeci	within policy	within policy	NDA	NDA	NDA
<u>Bren School of Environmental Science & Management</u>							
Dean	All units in Bren School	Steve Gaines	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Academic Programs	All units in Bren School	Satie Airame	up to \$2,000 within policy	up to \$2,500 within policy	NDA	NDA	NDA
Associate Dean	All units in Bren School	Bruce Kendall	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
<u>College of Creative Studies</u>							
Interim Dean	College of Creative Studies	Bruce Tiffney Tim Sherwood (effective 9/6/2022)	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean	College of Creative Studies	Lynn Clark	up to \$2,000 within policy	up to \$2,500 within policy	NDA	NDA	NDA

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<u>College of Engineering</u>							
Interim Dean	All units in Engineering	Tresa Pollock	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Associate Dean, Academic Personnel	All units in Engineering	TBD	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
Associate Dean, Professional Programs	All units in Engineering	TBD	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
Associate Dean, Undergraduate Studies	All units in Engineering	Glenn Beltz	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Budget & Administration	All units in Engineering	Joni Glenn	up to \$2,000 within policy	up to \$2,500 within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Department Chairs, Vice Chairs, and Directors	Respective units		within policy	within policy domestic: all funds foreign: research funds	up to \$1,000 on research funds only	NDA	up to \$2,000
<u>College of Letters & Science</u>							
Executive Dean, College of Letters and Science	All units in L&S	Pierre Wiltzius	within policy deans excluded	within policy deans excluded	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Director for College Policy & Administration, College of L&S	All units in L&S	Tania Dunson	up to \$3,000 within policy deans excluded	up to \$3,000 within policy deans excluded	up to \$1,000	NDA	NDA
Dean, Humanities & Fine Arts	All units in HFA	Daina Ramey Berry	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Humanities & Fine Arts	All units in HFA	Cori Montgomery	NDA	NDA	NDA	All but MSP <i>(see notes)</i>	NDA
Dean, Mathematical, Life, and Physical Sciences	All units in MLPS	Pierre Wiltzius	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Mathematical, Life, and Physical Sciences	All units in MLPS	Alex Radde	NDA	NDA	NDA	All but MSP <i>(see notes)</i>	NDA
Dean, Social Sciences	All units in SS	Charles Hale	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean, Social Sciences	All units in SS	Tilly Govender	NDA	NDA	NDA	All but MSP <i>(see notes)</i>	NDA
Interim Dean, Undergraduate Education	L&S Undergraduate Education	Mike Miller	within policy	within policy	up to \$4,000	All but MSP	up to \$4,000

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						<i>(see notes)</i>	
Assistant Dean, Undergraduate Education	All units in Undergraduate Education	Michelle Stransky	up to \$2,000 within policy	up to \$2,500 within policy	up to \$1,000	NDA	up to \$2,000
Department Chairs, Vice Chairs, and Directors	Respective Units		within policy	within policy domestic: all funds foreign: research funds	up to \$1,000 on research funds only	NDA	up to \$2,000
<u>Education Partnerships</u>							
Executive Director	Education Partnerships	Mario Castellanos	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Enterprise Technology Services</u>							
Associate Vice Chancellor for Information Technology and Chief Information Officer	All units in ETS	Josh Bright	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Equal Opportunity & Sexual Harassment/Title IX</u>							
Director	Equal Opportunity & Discrimination Prevention	Ricardo Alcaino	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Director & Title IX Officer	Title IX & Sexual Harassment Policy Compliance	Ariana Alvarez	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Extension</u>							
Interim Dean	Professional and Continuing Education	Robert York	within policy	within policy	up to \$2,000	All but MSP <i>(see notes)</i>	up to \$4,000
<u>Gevirtz Graduate School of Education</u>							
Dean	All units in GGSE	Jeffrey Milem	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean	All units in GGSE	Briana Villaseñor	up to \$2,000 within policy	up to \$2,500 within policy	up to \$1,000	NDA	up to \$2,000
Department Chairs	Respective Units		within policy	within policy domestic: all funds foreign: research funds	up to \$1,000 on research funds only	NDA	up to \$2,000
<u>Graduate Division</u>							
Interim Dean	Graduate Division	Leila Rupp	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000

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Assistant Dean	Graduate Division	Robert Hamm	up to \$2,000 within policy	up to \$2,500 within policy	NDA	NDA	NDA
<u>Institute for Collaborative Biotechnologies</u>							
Co-Director	All units reporting to ICB	Bradley Chmelka	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
Co-Director	All units reporting to ICB	Barry Giesbrecht	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Kavli Institute for Theoretical Physics</u>							
Director	Kavli Institute for Theoretical Physics	Lars Bildsten	within policy	within policy	up to \$1,000	All but MSP <i>(see notes)</i>	up to \$2,000
<u>Library</u>							
Librarian	All units in the Library	Kristin Antelman	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
<u>Ombuds</u>							
Ombuds	Office of the Ombuds	Caroline Adams	NDA	within policy	NDA	NDA	NDA
<u>Office of Teaching and Learning</u>							
Associate Vice Chancellor	All units in Office of Teaching and Learning	Linda Adler-Kassner	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean	All units in Teaching and Learning	Michelle Stransky	up to \$2,000 within policy	up to \$2,500 within policy	up to \$1,000	NDA	up to \$2,000
Executive Director, Instructional Development	Instructional Development	George Michaels	within policy	within policy	up to \$2,000	NDA	NDA
<u>Office of Undergraduate Education</u>							
Interim Associate Vice Chancellor	All units in Office of Undergraduate Education	Mike Miller	within policy	within policy	up to \$4,000	All but MSP <i>(see notes)</i>	up to \$4,000
Assistant Dean	All units in Undergraduate Education	Michelle Stransky	up to \$2,000 within policy	up to \$2,500 within policy	up to \$1,000	NDA	up to \$2,000
Director, Summer Sessions	Summer Sessions	Leesa Beck	within policy	within policy	up to \$2,000	All but MSP <i>(see notes)</i>	up to \$4,000
Campus Director	Education Abroad Program	Juan Campo	within policy	within policy	up to \$2,000	All but MSP <i>(see notes)</i>	up to \$4,000