

UC Santa Barbara  
Policies

Policy 5455

Issuing Unit: Administrative Services

Date: February 1, 1985

#### SMALL BOAT OPERATIONS

##### I. REFERENCES:

None

##### II. POLICY:

For the purposes of this policy, a "small boat" is any boat 40 feet or less in length, capable of being operated by one person.

- A. This policy is applicable to all small boats owned by the Regents of the University of California. No University-owned small boats shall be operated without being under the provisions of a specific procedure approved by the Small Boats Operations Committee (see paragraphs C.1-3 below). All University personnel engaged in the operation of small boats for University purposes shall be approved or certified by their department/administrative unit, or the Small Boats Operations Committee.
- B. A Small Boats Operations Committee, appointed by the Chancellor, will consist of at least one representative from each department or unit utilizing small boats, as indicated in Equipment Inventory or other records, as well as other appropriate University personnel. Responsibilities of the Small Boats Operations Committee shall be the following:
1. Review and approve small boat operating procedures for all academic/administrative units operating (or proposed to operate) University-owned boats. (Procedures presently approved are those for Marine Science Institute/Biological Sciences, Recreation Division, and Police Rescue.)
  2. Consider and recommend on any exceptions to department procedures to assure that safety will not be compromised.
  3. Serve as a board of review for boating accidents involving any injury or damage over \$200 in value. It will also serve as a board of review for any actual or alleged illegal operations.
  4. Review specifications in Purchase Requisitions for all small boats acquired by the University (to be forwarded to the Committee by the Purchasing Department). (The Purchasing Department will not proceed with any small boat acquisition without the written approval of the Small Boats Operations Committee. Purchase Requisitions disapproved by the committee will be returned to the originator, via Purchasing, with justification.)
  5. Approve certification of small boat operators requiring such qualification.

- C. Responsibilities of the departments or units operating small boats are the following:
1. Promulgate and maintain procedures for the safe operation of all small boats under their jurisdiction.
  2. Establish procedures to assure proper qualification of small boat operators.
  3. Ensure compliance with all departmental procedures for small boat operators.
  4. Provide secure storage for all small boats sufficient to prevent their unauthorized use.
  5. Forward all accident and other reports described in B.3 above, to the Small Boats Operations Committee.
- D. The Environmental Health and Safety Office will provide staff support and receive the procedures and reports described above.

For questions or comments regarding the format of the above information, please contact [webcontact@ucsbuxa.ucsb.edu](mailto:webcontact@ucsbuxa.ucsb.edu).

---

Last Modified By: HMW, 5/21/97

Return to the [UC Santa Barbara Policies Home Page](#)