

# UC SANTA BARBARA POLICY AND PROCEDURE

## Use of Recreation Department Equipment and Facilities

Contact: Department of Recreation, Student Affairs

Revised: November 2004

Supersedes: Use of Recreation Department and Equipment, Policy 4300, February 1, 1985

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### Use of Recreation Department Equipment and Facilities

#### I. POLICY

##### A. General

All students, faculty, staff, and community members must sign a "UC Waiver of Liability, Assumption of Risk, & Indemnity Agreement" before they may use equipment or facilities managed by the Department of Recreation or before they participate in a UCSB recreational program. Parents or guardians must sign the agreement on behalf of their children prior to their children's use of the equipment or facilities or participation in a recreational program. The Department of Recreation is to retain the signed agreements consistent with the UC Records Retention Schedules.

##### B. Recreation Center

1. The UCSB Recreation Center (RecCen) is a student-funded recreational facility. All UCSB students who have registered and paid their fees may use the facility for the quarter in which they are registered. Identification must be presented to use the facility.
2. Staff, faculty, and community members are to pay fees to use these facilities. Identification must be presented to use the facility.
3. Child Access (Within this policy, a child is defined as under 18 years old.)
  - a) Children of currently enrolled UCSB students may enter the RecCen without charge. Children of RecCen members may purchase a Child Day Pass for a fee. As noted above, the parent or guardian of the child must complete a Waiver of Liability. In addition, children less than 13 years old must have direct parental supervision at all times. Children 13-17 years old must have a parent or guardian on the premises. Children are not allowed to enter the RecCen to merely watch their parent(s) use the facilities.
  - b) Children have limited use of RecCen facilities.
    - 1) During the academic year, only children of currently enrolled UCSB students and RecCen members may enter the RecCen. Usage is limited to Saturdays and Sundays. Contact the Recreation Center for weekend and summer hours.
    - 2) The facilities that children can use within the RecCen are:
      - Aquatic Complex (must be potty trained)
      - Fitness Center (must be at least sixteen years old)
      - Main Gym (no access, must be at least 18 years old)
      - Pavilion Gym (all ages welcome)
      - Racquetball Courts (must be at least thirteen years old)

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### C. Robertson Gym and Gymnastic Room

1. Registered students, faculty, staff, and UCSB Alumni Association members may use Robertson Gym and the Gymnastic Room facilities only during designated times and must present identification.
2. Their dependents (18 years and older) may use these facilities only during designated times and must present identification.
3. Community members may not use the facilities without the approval of the Recreation Director.

### D. UCSB Swimming Pools

#### 1. General

- a) All pools are closed on the same dates that the campus is closed.
- b) All pool users must abide by posted rules and regulations. Food, drink, and glass are not allowed in the pool area.
- c) Discount rates for groups are available through the Recreation Center Cashier's Office. To schedule group use, provide payment, and receive pool use guidelines, contact the Aquatic Coordinator (893-7616) at least one week prior to your desired visit.

#### 2. Campus Pool

- a) Students, staff, faculty, and community adults may use the Campus Pool, during open swim hours, throughout the year. For specific swim times call the Aquatics Office (893-7616).
- b) Children may use the pool only during designated times in the summer. The parent or guardian of the child must complete a Waiver of Liability. In addition, children less than 13 years old must have direct parental supervision at all times. Children 13-17 years old must have a parent or guardian on the premises. Children must be completely toilet trained (swim diapers are not permitted in the pool).
- c) Everyone is required to pay a fee for the use of the campus pool. Please call the Recreation Center Cashier's Office for fee information (893-3738).

#### 3. Recreation Center (RecCen) Pools

- a) Students, staff, faculty, and community adults may use the RecCen pools, during open swim hours, throughout the year. For specific swim times call the Aquatics Office (893-7616).
- b) Children of currently enrolled students and RecCen members may use the pool during the academic year during designated weekend hours. All children may use the pools, during designated hours, in the summer. The parent or guardian of the child must complete a Waiver of Liability. In addition, children less than 13 years

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old must have direct parental supervision at all times. Children 13-17 years old must have a parent or guardian on the premises. Children must be completely toilet trained (swim diapers are not permitted in the pool).

- c) Student entry is free. Staff, faculty, and community members may purchase a membership or pay a day-use fee. Children of currently enrolled UCSB students may use the Aquatic Complex without charge. Children of RecCen members may purchase a Child Day Pass for a fee. For fee information call the Recreation Cashier's Office (893-3738).

### E. Recreation Equipment

#### 1. Rentals

- a) Students, faculty, and staff may rent recreational equipment from the equipment room. For office hours, call 893-2418 for Robertson Gym and 893-7620 for Recreation Center.
- b) Equipment may be rented for a fee for a period of one day or more. There are no refunds on rental equipment unless the equipment is defective.
- c) A student, faculty or staff member who wishes to extend their equipment rental period must first return the equipment to the equipment room.

#### 2. Equipment Rental Fines

- a) Students, faculty, and staff who rent recreation equipment from the equipment room are responsible for paying:
  - 1) A late fine for each day that the rental equipment is overdue for return;
  - 2) A fine for returning equipment in a dirty or damaged condition; and or
  - 3) The current retail replacement cost for equipment that is reported as lost or stolen.

#### b) Unpaid Equipment Rental Fines

The Department of Recreation will submit unpaid fines to the Billing and Accounts Receivable (BARC) Office to bill the student, faculty, or staff member who incurred the fine(s) for the rented recreation equipment. Failure to pay the BARC bill may result in the blocking of transcripts and/or the debt being turned over to a collection agency.

## II. REFERENCES

UCSB Policies and Campus Regulations Applying to Campus Activities, Organizations and Students.