

UC Santa Barbara  
Policies

Policy 1200

Issuing Unit: Academic Affairs

Date: May 1, 1987

## CONTINUING EDUCATION PROGRAMS

### I. REFERENCES:

Policy on Administration of Continuing Education Programs, issued by Vice President McCorkle, July 28, 1972. Also published in University of California Planning and Budget Manual, Chapter 8013.

### II. POLICY:

- A. University Extension shall be responsible for programming and administering all continuing education programs, consistent with University policy as enunciated in the Guidelines Governing the Organization of University Extension.
- B. Continuing education programs are defined as those educational activities such as classes, lecture series, conferences, workshops, seminars, short courses, correspondence courses, community education and development programs (whether for credit or non-credit), offered by the University of California to other than students formally registered in the University's degree programs or participating in intern and resident programs. In addition, other regular campus programs as designated by the Chancellor are included in this definition.

Specifically exempted from this policy are:

- 1. Regular Summer Session programs;
- 2. Programs designed by Agricultural Extension for which no credit is given or fees charged;
- 3. Cultural events and public lectures sponsored and administered by a campus Committee on Arts and Lectures or its equivalent;
- 4. Cultural events and public lectures sponsored and administered by a campus research or instructional unit for which no credit is given or fees charged.
- 5. Meetings of learned societies hosted by instructional units\*; and
- 6. Non-credit training programs primarily for University faculty, staff and students.

When campus units wish to co-sponsor continuing education programs with University Extension, the campus Director, University Extension, should be involved in the early planning stages.

\* Note: For the purposes of this policy, a learned society is a formally constituted, non-profit organization composed of

members who are interested in a particular discipline (or branch or groups of disciplines) and who are primarily devoted to the student and advancement of knowledge in those disciplines. Also included, for University purposes, are (1) organizations where the primary emphasis is upon the application of knowledge or upon professional advancement, or (2) organizations whose major purpose is the granting of recognition, through the extension of membership, for achievement in any area of knowledge.

Please direct questions about these policies to [Meta.Clow@vadmin.ucsb.edu](mailto:Meta.Clow@vadmin.ucsb.edu). For questions or comments regarding the format of the above information, please contact [webcontact@ucsbuxa.ucsb.edu](mailto:webcontact@ucsbuxa.ucsb.edu).

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