

UC Santa Barbara
Policies
Issuing Unit: Academic Affairs

Policy 1030
Date: November 1, 1971

PREPARATION OF MANUSCRIPTS

I. REFERENCE:

- A. Vice President McCorkle's memo to Chancellors, et al., dated August 25, 1971.

II. POLICY:

The preparation of manuscripts (e.g., typing, illustrating, and proofreading) resulting from scholarly research may be authorized by department chairmen, within the resources available to them and provided such services do not interfere with the normal operation of the department.

The cost of preparing manuscripts resulting from work funded by extramural contracts or grants shall be charged to the extramural project whenever possible.

No student theses or dissertations shall be prepared at University expense, nor shall University resources be used in the preparation of term papers. (Cost of education allowances are considered University funds and therefore cannot be used for the preparation of dissertations, etc.)

Please direct questions about these policies to Meta.Clow@vcaadmin.ucsb.edu. For questions or comments regarding the format of the above information, please contact webcontact@ucsbuxa.ucsb.edu.

Return to the [UCSB home page](#).

Last Modified By: EBH, 7/09/98