

# UC SANTA BARBARA POLICY AND PROCEDURE

## Police Services and Responsibilities

Contact: Police Department; Administrative Services

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Pages: 4

## Police Services and Responsibilities

### I. AUTHORITY

- A. [The State of California Education Code](#), Section 92600 gave The Regents of the University of California the authority to establish the University of California Police Department.
- B. The authority vested in University peace officers extends throughout the state of California as conferred within the [State of California Penal Code](#), Section 830.2.

### II. POLICY

The University of California Santa Barbara (UCSB) Police Department, under the direction of the Chief of Police, shall serve the campus community and visitors by preserving the peace, protecting life and property, recognizing the rights of all individuals and organizations to assemble and speak freely as afforded by the First Amendment, and regulating conduct through the impartial and reasonable enforcement of the laws and regulations of the United States, the State of California, Santa Barbara County, and the University of California.

### III. RESPONSIBILITIES

#### University Community

The ability to establish and sustain an environment that fosters the respectful pursuit of knowledge, personal development and the general well being of students, academic and staff employees, and guests is dependent upon everyone. Community cooperation is also essential to the effectiveness of the UCSB Police Department.

#### University Police Department

##### A. General

The UCSB Police Department is responsible for providing services to enhance the safety and security of persons and facilities on the Santa Barbara campus and on those properties owned, managed, or occupied by the University of California. The University Police Department is also responsible for controlling disturbances and for maintaining security and crowd control at public ceremonies and events.

The UCSB Police Department may also work with other law enforcement agencies to assist in the reasonable enforcement of laws and regulations and to preserve the peace, safety, and security of our community, state, and nation.

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### B. Investigations

#### 1. Crimes

The UCSB Police Department is solely responsible for the initial investigation of all crimes committed on University property, including but not limited to thefts, burglaries, assault<sup>1</sup>, and acts of vandalism. If the violation needs to be referred to another law enforcement agency, such as a violation of a Federal statute, the UCSB Police Department will conduct the initial investigation and then refer it to the appropriate agency.

The campus community is responsible for promptly reporting crimes to the UCSB Police Department. Crimes may be reported online, [Filing a Crime Report](#).

The UCSB Police Department is responsible for submitting its criminal investigation reports to the Santa Barbara District Attorney for review; the University's property is within Santa Barbara County.

#### 2. Industrial or "On-the-Job" Injuries

Any required investigation of an industrial or "on-the-job" injury is the responsibility of the UCSB Police Department in coordination with Business Services and Environmental Health and Safety.

Business Services is responsible for receiving reports of industrial or "on-the-job" injuries and for notifying and coordinating incident response with the Office of Environmental Health and Safety, the UCSB Police Department and others, as appropriate.

When an injury occurs, employees and supervisors are responsible for completing the Incident Report form and submitting it to Business Services. [Instructions](#) are available online.

Injuries incurred by university students, who are not at the time acting as university employees, should be reported promptly to Business Services, which will coordinate the appropriate response.

#### 3. Traffic Collisions

The UCSB Police Department is responsible for investigating all traffic collisions. UCSB Police Department Dispatch should be contacted promptly to ensure an officer(s) can be immediately sent to assist victims, protect others, inspect the scene, and interview witnesses and those involved in the accident.

In the event of a hit and run traffic collision, prompt reporting to the UCSB Police Department increases the probability of locating the party responsible for the collision.

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<sup>1</sup> Sexual harassment may be reported and investigated according to the UCSB Procedures for Responding to Reports of Sexual Harassment

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### C. Bicycles

#### 1. Licenses

The licensing of bicycles and promptly reporting lost or stolen bicycles to the UCSB Police Department increase the chances of recovering lost or stolen bicycles and, in the case of theft, apprehending the thief.

The UCSB Police Department may provide bicycle licenses to academic and staff employees, students, and residents of the County of Santa Barbara.

#### 2. Regulations

Bicyclists are responsible for complying with [Santa Barbara County Ordinance Chapter 9](#), the Vehicle Code of the State of California, and University regulations. Violators may be cited by the Police Department. Copies of these regulations are available to review at the UCSB Police Department.

### D. Firearms

California Penal Code Section 626.9 makes it a crime for any person to bring or possess firearms on the grounds of the University of California without the permission of the governing authority of the University.

The possession of firearms in university housing is prohibited.

### E. Lost and Found

The UCSB Police Department is responsible for receiving and for the disposition of all property lost and found on campus.

To report lost items or to see a list of found items, go to [Lost and Found](#) online.

Individuals are responsible for promptly turning in found items to the UCSB Police Department to assist in their return to the rightful owner. For the disposition of unclaimed property see UCSB policy, [Found and Unclaimed Property](#).

### F. Security Devices, including Security Alarms, Electronic Access Control and Surveillance Cameras

Security devices, including alarms, electronic access control, and surveillance camera devices shall be acquired, installed, modified, replaced or removed **only** if prior approval is given by the UCSB Chief of Police, or his/her designee. Acquisition, installation, and use shall conform with applicable law and University policy.

The UCSB Police Department Dispatch Center is responsible for receiving security and fire alarms and dispatching emergency responses as appropriate.

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Emergency responders from the UCSB Police and the fire department shall have immediate and independent access into and throughout all facilities on the Santa Barbara campus and those properties that are owned or managed by the campus on behalf of The Regents.

### G. [Skateboarding and Skating](#)

Skateboarders and skaters are responsible for complying with the Vehicle Code of the State of California and University regulations. Violators may be cited by the Police Department. In addition, the University may seek compensatory damages if University property is damaged or destroyed. If an enrolled student caused the damage, s/he may be subject to disciplinary action by the Dean of Students Office.

### H. Special Events

The UCSB Police Department Chief or his/her designee is responsible for overseeing special security services or emergency medical services for special events or activities when they are required. The use of students for security purposes is prohibited unless the UCSB Chief of Police or his/her designee gives prior approval.

### I. Traffic and Parking

The UCSB Police Department is responsible for enforcing the laws and provisions in the California Vehicle Code.

Parking Services is responsible for enforcing University parking regulations. Vehicles parked contrary to the California Vehicle Code and/or University Parking Regulations will be cited. For more information on parking citations, view [citations](#).

Drivers are responsible for knowing and complying with traffic and parking regulations. The registered owner of a cited vehicle is responsible for following the instructions on the citation.

## IV. RELATED POLICES AND RESOURCES

- A. [California Vehicle Code](#)
- B. [Found and Unclaimed Property](#)
- C. [Police Department](#)
- D. [Skateboarding and Roller-skating](#)
- E. [UCSB Parking Regulations](#)
- F. [Whistleblower Implementing Procedure](#)